

CALL FOR RESEARCH AND QUALITY IMPROVEMENT ABSTRACTS TERMS OF REFERENCE

The Canadian Society of Internal Medicine (CSIM) invites its Resident and Student Associates to submit abstracts to the **Postgraduate Research and Quality Improvement (QI) Oral and Poster Competition**.

ELIGIBILITY

- This competition is open to residents enrolled in a postgraduate residency training program (PGY1 to PGY5) in Internal Medicine (IM) or General Internal Medicine (GIM) in Canada at the time of submission.
- The competition is also open to medical students currently enrolled in a faculty of medicine in Canada at the time of submission.
- Applicants must be a CSIM Resident or Medical Student Associate, or a Medical Student or Resident Member of the ACP Ontario Chapter.

If you are not a member or associate as described above, you MUST complete an application to join the [CSIM](#) or [ACP](#) BY May 21, 2024. *Applicants who are not approved members or associates in good standing of either association will have their abstracts rejected.*

SUBMISSION INSTRUCTIONS

1.
 - Abstracts must be submitted in English and be no more than 350 words.
 - Abstracts must present a clear, concise summary of the work.
 - Abstract topics must be IM- or GIM-related.
 - QI abstracts must use QI methodology.
 (*Case reports are not accepted; refer to the [Clinical Abstracts Terms of Reference](#).)*

2. Organize the body of the abstract to include:

RESEARCH ABSTRACTS	QUALITY IMPROVEMENT ABSTRACTS
<ul style="list-style-type: none"> • Objective (one sentence) • Methods used • Results • Conclusion 	<ul style="list-style-type: none"> • Background: What is the QI problem of interest? (one sentence) • Aim: What is the aim of the project? • Improvement / Innovation: What changes were implemented, or are you planning to implement, as part of project? • Measures: What measures were or will be taken to determine if the project will lead to an improvement? • Project Impact: How do you expect the project to lead to an improvement? • Results and lessons learned (complete projects only.)

3. Incomplete projects with results expected to be available by Fall 2024 may be submitted but will be eligible for e-poster display (non-judged) only.
4. A project may be submitted only once by any one of the project authors. All correspondence regarding the submission will be sent only to the submitter.
5. Do not include city/province, hospital name, co-authors, initials, references, introductions, historical data, literature reviews, bibliographies or financial support details in the submission. Images and graphs may not be included in the abstract submission, but may be included (fully anonymized) in the presentation or poster.
6. Individuals may submit up to two abstracts across both CSIM abstract competitions (Research/QI and Clinical); however, only one oral may be presented and only one poster may be presented across both competitions.
7. Abstracts submitted to or presented at other national or international meetings are eligible for submission.
8. Abstracts are not eligible for submission if the work has been published as a full paper in a peer-reviewed journal prior to the submission deadline.

ABSTRACT REVIEW

9. The abstract will be reviewed as submitted. Abstracts cannot be edited or revised after submission. Grammar, spelling, etc. will not be checked nor edited prior to review. Any identifying information (such as city, province, hospital, etc.) will be removed to blind your abstract.
10. A review panel will evaluate each abstract for eligibility and content.
11. Applicants will be notified of results by late summer.

SELECTED ABSTRACTS

12. All co-authors of selected abstracts will be required to complete a [Conflict Disclosure form](#).
13. Selected abstracts must include a list outlining all the conflicts, or lack thereof, of all co-authors (either on the poster or as a presentation slide.)
14. The name, city and university of only the submitter will be included in the listing of posters and/or the program and may also be acknowledged through the CSIM and ACP websites, e-newsletters, and/or social media. Co-authors may be acknowledged on the poster/slides.
15. Only the submitter may present the abstract (co-presenters are not included in the presentation).
16. All presenters accepted for oral or poster presentation must register at the posted rates for the CSIM/ACP Ontario Chapter Annual Meeting October 16-19, 2024 in Hamilton, ON.
17. Abstracts presented at the CSIM Meeting will be published in the [Canadian Journal of General Internal Medicine \(CJGIM\)](#); authors may opt out of publication. Authors may be contacted by the CJGIM about submitting the abstract as a full manuscript.

PRIZES

18. The top three winners in each category will receive a cash prize.
19. **ACP Ontario Residents or Students Only:** One eligible* winner from the Ontario Chapter (across all abstract categories of oral presentations) will be invited to participate in the poster competition at the [ACP IM Meeting in New Orleans](#), April 3-5, 2025 and will be eligible to receive a travel grant of up to \$1,500 CAD to present their poster. (**Must be a current ACP Resident/Fellow or Medical Student member in the Ontario Chapter with dues paid in full. The travel grant cannot be brought forward to future years; no substitutions of presenters; if the winner cannot attend, the prize is forfeited; the cash equivalent is not provided if the winner cannot present; winner must meet the ACP National Abstract [Competition Guidelines](#)*).

[Click here to submit your abstract](#)

DEADLINE: JUNE 4, 2024, 4:00pm Eastern Time

The abstract submission system will close at the deadline.

NOTES

- If you do not receive your confirmation of submission immediately, please check your spam folder or contact info@csim.ca. It is the applicant's responsibility to ensure the abstract was properly submitted by the deadline.
- Late or missing submissions will not be accepted; neither CSIM nor the ACP Ontario Chapter assumes responsibility for lost or unreceived abstracts due to any reason including technical issues.
- Failure to comply with the application process and the terms of reference and/or submitting incomplete applications may result in rejection.

Terms of reference subject to change without notice at any time.

At February 21, 2024

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