

CSIM Medical Education Award 2024 Terms of Reference

The CSIM Medical Education Award supports, promotes, and recognizes the medical education activities in Internal Medicine and General Internal Medicine of CSIM Members and Resident Associates.

ELIGIBILITY

- CSIM Full Members (in good standing with dues paid) licensed to practice in Canada.
- Residents who are enrolled in a Canadian internal medicine or general internal medicine residency program and who are CSIM Resident Associates.

CRITERIA

- Consideration will be given to the applicant's original work involving innovation, leadership and research in the field of medical education.
- The project should be applicable to the practice of IM/GIM within Canada.
- Research or quality improvement projects are eligible if related to medical education.
- "In progress" projects may be submitted if a significant portion of the work is complete.
- Projects completed while in undergraduate training are not eligible for submission.
- A project may be submitted only once; co-applicants are not accepted.
- Previous recipients of this award are eligible to apply for a new project.

*Clinical research projects falling outside of the scope of medical education may be eligible under the [CSIM Education and Research Fund](#). A project may only be submitted to either the CSIM Medical Education Award **OR** the CSIM Education and Research Fund in the same year and not to both.*

AWARD

The recipient will:

- Receive an electronic certificate of recognition and a monetary prize of \$1,250.
- Receive complimentary registration to the CSIM Annual Meeting October 15-18, 2025 in Halifax, NS*.
- Have their name announced via the CSIM website, social media, e-newsletter, and/or the CJGIM.
- Be invited to join the CSIM Education Committee.
- Be encouraged to submit their work to the [Canadian Journal of General Internal Medicine](#).

**Registration has no monetary value; applicable only to the 2025 CSIM Annual Meeting; non-transferable; travel, hotel and other expenses are not included.*

APPLICATION INSTRUCTIONS

The application package must include the following:

1. A letter from the applicant detailing their project (up to 3 pages):
 - Applicant's name, affiliations and contact information
 - Objectives and goals
 - Hypothesis
 - Rationale
 - Methods
 - Timelines
 - Evaluation
 - Outcomes/Potential Outcomes
 - Demonstration of deliverable
 - Next steps / potential scale up
2. A summary of the demonstrated impact on teacher and/or learner (up to two paragraphs).
3. An appendix outlining any references, supporting material, websites, multimedia links, etc. (up to one page).

(Email the documents as individual PDF attachments with descriptive file names (e.g. Appendix_Jane_Smith.pdf))

DEADLINE: OCTOBER 30, 2024
Email the application package to info@csim.ca.

NOTE: Please advise the CSIM office promptly if you do not receive a Notice of Receipt of Submission within 72 hours of your submission. It is the applicant's responsibility to ensure the submission is received and late or missing submissions will not be accepted. Failure to comply with the application process and submitting incomplete applications may result in rejected applications.