

CSIM Education and Research Fund 2024 Terms of Reference

OBJECTIVE

The objective of the CSIM Education and Research Fund is to encourage CSIM Full Members and CSIM Resident Associates to enhance the development of community- and university-based General Internal Medicine in Canada through scholarly activity, knowledge exchange and pursuit of new knowledge.

CRITERIA

Consideration will be given to:

- Projects that are strongly aligned with the Fund's objective and the CSIM's [mission](#).
- Innovation and relevance in the development of community and/or university-based GIM in Canada.
- Potential impact on GIM in Canada.

AREAS OF USE

Possible areas for use of these funds include various methods of achieving the criteria above, such as but not limited to:

- Surveys and information-gathering.
- Education, research, quality improvement, or other scholarly projects.
- Program evaluation, competency-based assessment, innovative approaches to curriculum development and implementation, educational outcomes, and technology-enhanced medical education.
- Studies that improve the quality of education or the quality of medical education* research in GIM.

* Medical education projects may be better suited to the CSIM Medical Education Award, [please click here](#). A project may only be submitted to either the Medical Education Award **OR** the Education and Research Fund in the same year.

APPLICANT ELIGIBILITY

- Open to CSIM Full Members (in good standing) and must be licensed to practice in Canada.
- Open to CSIM Resident Associates in a GIM or IM residency program in Canada.
- Must not have [been a previous recipient](#) of the CSIM Education and Research Fund.
- Only one application per project and per person can be submitted per year; co-applicants are not accepted.

INSTRUCTIONS FOR SUBMISSION

The application package must include the following, in separate PDF documents:

1. The applicant's current short curriculum vitae (up to 2 pages).
2. Project summary / abstract (up to 300 words).
3. A proposal outlining the purpose and rationale as well as the potential impact of the project on GIM (up to 3 pages). Please identify an educational/research mentor.
4. One letter of support.

FUNDING

- Up to two grants of \$3,000 are available per year. The recipient(s) would each receive funding up to \$3,000 upon completion of their project and submission of the project report and receipts (or Social Insurance Number).
- The successful applicant(s) will be invited to join the CSIM Education and/or Research/QI Committees.
- The recipient(s) name will be announced through the CSIM website, social media, CJGIM and/or e-newsletter.
- The recipient(s) will receive a certificate of acknowledgement via email.
- Applicants are encouraged to submit a full manuscript of their project to the [Canadian Journal of General Internal Medicine](#) (CJGIM), the official, open-access, peer-reviewed journal of the CSIM.

Deadline: October 30, 2024
Email applications to info@csim.ca

NOTE: Please advise the CSIM office promptly if you do not receive a submission receipt within 72 hours of your submission. It is the applicant's responsibility to ensure the submission is received; late or missing submissions will not be accepted. Failure to comply with the application process and submitting incomplete applications may result in rejected applications.