

## CSIM Medical Education Award 2021 Terms of Reference

The CSIM Medical Education Award was established to support, promote, and recognize the IM/GIM medical education activities of CSIM members and associates.

### ELIGIBILITY/CRITERIA

- CSIM Full Members (in good standing) and CSIM Resident Associates are eligible to apply.
- Applicants must be licensed to practice in Canada or be enrolled or accepted in an internal medicine or general internal medicine residency program in Canada.
- Consideration will be given to the applicant's original work involving innovation, leadership and research in the field of medical education.
- The medical education project should be applicable to the practice of IM/GIM within Canada.
- Research or quality improvement projects are eligible if related to medical education.
- Preference will be given to completed projects, although "in-progress" submissions may be submitted.
- The CSIM recognizes all levels of medical education endeavors as important to the specialty of IM/GIM, including undergraduate, postgraduate, and continuing professional development.
- A project may only be submitted once by any one of the project authors. Co-applicants are not accepted.
- Clinical research projects falling outside of the scope of medical education may be eligible under the CSIM Education and Research Fund (please refer to [csim.ca/awards-abstracts](http://csim.ca/awards-abstracts)).

### AWARD

The recipient will:

- Receive a certificate of recognition and a monetary prize of \$500.
- Be announced via the CSIM website, social media, e-newsletter, and/or the CJGIM.
- Receive an invitation to join the CSIM Education Committee.
- Be encouraged to submit their work to the [Canadian Journal of General Internal Medicine](http://Canadian Journal of General Internal Medicine).

### APPLICATION INSTRUCTIONS

The application package must include the following:

1. A letter from the applicant detailing their project (up to 3 pages):
  - Applicant's name, affiliations and contact information
  - Objectives and goals
  - Hypothesis
  - Rationale
  - Methods
  - Timelines
  - Evaluation
  - Outcomes
  - Demonstration of deliverable
  - Next steps / potential scale up
2. A summary of the demonstrated impact on teacher and/or learner (1-2 paragraphs.)
3. An appendix outlining any references, supporting material, websites, multimedia links, etc. (up to 1 page.)

*Please send application documents as separate PDF attachments with consistent file names (e.g.: CV\_John\_Smith.pdf.)*

**The application package is to be sent via e-mail to [info@csim.ca](mailto:info@csim.ca).**

**DEADLINE FOR SUBMISSIONS: JULY 27, 2021**

**NOTE:** Please advise the CSIM office promptly if you do not receive a Notice of Receipt of Submission within 72 hours of your submission. It is the applicant's responsibility to ensure the submission is received and late or missing submissions will not be accepted. Failure to comply with the application process and submitting incomplete applications may result in rejected applications.