

CALL FOR QUALITY IMPROVEMENT ABSTRACTS CSIM ANNUAL MEETING 2020

The Canadian Society of Internal Medicine (CSIM) invites its Resident and Student Associates to submit abstracts to the **Postgraduate Research and Quality Improvement (QI) Oral and Poster Session** to be held during the CSIM Annual Meeting October 14-17, 2020 at the *Centre des Congrès de Québec* in Quebec City.

This competition is open to residents (PGY1 to PGY5) enrolled in a postgraduate residency training program in Internal Medicine (IM) or General Internal Medicine (GIM) within Canada at the time of submission and at the time of the meeting. The applicant must also be a CSIM Resident Associate.

The competition is also open to students currently enrolled in a faculty of medicine within Canada. The applicant must also be a CSIM Student Associate.

If you are not currently a CSIM Associate, you must complete [your application to join the CSIM](#) BY May 29, 2020 (delays in submitting your membership application will cause your submission to be rejected by the abstract system.)

Research fellows, clinical associates and PGY6s and above can consider submitting their work to the GIM Faculty Research Showcase. Learn more at: <http://csim.ca/awards-abstracts/>

INSTRUCTIONS

1. Abstracts must present a clear, concise summary of the work. Abstract topics must be IM- or GIM-related and use QI methodology. Do not include introductions, historical data, literature reviews, bibliographies or mention corporate support. Organize the body of the abstract to include:
 - Background: What is the QI problem of interest? (preferably one sentence)
 - Aim: What is the aim of the QI project?
 - Improvement / Innovation: What changes were implemented, or are you planning to implement, as part of the QI project?
 - Measures: What measures were taken, or are you planning to take, to determine if your QI project will lead to an improvement?
 - Project Impact: How do you expect your QI project to lead to an improvement?
 - For completed projects at the time of abstract submission: What were the results and lessons learned?*(Case reports are not accepted; refer to the [Ted Giles Clinical Vignettes](#) session.)*
2. Incomplete projects (results not available at the time of the meeting) may be submitted; however, if selected, would not be judged, and would be displayed as posters only.
3. A project may only be submitted once by any one of the project authors. Co-applicants are not accepted. Only one individual may present both the presentation and the Q&A. The person submitting the abstract **MUST** also be the presenter and is to complete the [abstract submission form](#). Abstracts will NOT be accepted via email attachment.
4. Images/graphs are not to be included (if selected for presentation, you may include these in your presentation/poster; however, these must be fully anonymized). Abstracts should be no more than 350 words and must be submitted in English. In the title/body of your abstract submission, do not refer to city, province, hospital, co-authors, references, etc.
5. Abstracts must not include any identifying patient information. Copies of original investigations presented in slides/posters (pathology slides, radiographs, echos etc.) must also be anonymized. Prior to submitting your abstract, please review the [CSIM Guidelines for Anonymizing Abstracts](#).

6. Only the name/city/university of the presenter will be included in the meeting program. The winners of the competition will be announced through the CSIM website, newsletter, the [Canadian Journal of General Internal Medicine](#), and/or social media. All correspondence regarding the submission will be sent only to the submitter.
7. Individuals may submit up to two abstracts across both CSIM abstract competitions (Research/QI and Ted Giles Clinical); however, only one oral may be presented and only one poster may be presented across both competitions.
8. The way the abstract is submitted is how it will be reviewed. Grammar, spelling, etc. will not be checked nor edited prior to review, however, identifying information (such as city, province, hospital, etc.) will be removed to blind your abstract. Once an abstract is submitted, revisions to the text cannot be made.
9. The review panel will determine whether a selected abstract is presented as an oral presentation, as a judged poster, or displayed as a non-judged poster. Applicants will be notified mid-summer.
10. Abstract submitters **must** complete the [Conflict Disclosure form](#). Abstracts will NOT be accepted if this form has not been completed. All co-authors of abstracts selected for presentation or display will be required to complete the disclosure form.
11. For abstracts accepted for poster presentation or display, a list outlining all the conflicts, or lack thereof, of co-authors must be pinned up beside the poster. [Click here to view a template](#).
12. Medical students must provide a letter from their supervisor or program administrator confirming the applicant is a student and at what level. This letter can be e-mailed directly to info@csim.ca.
13. All oral or poster presenters must register for the CSIM meeting for at least the date of their presentation/poster at the posted registration rates. The CSIM does not assume any costs of attending this meeting. The sessions are tentatively scheduled for Thursday, October 15, 2020. Judged presentations will be strictly timed; going overtime may affect your scoring.
14. Abstracts submitted to or presented at other national and international meetings may be submitted. However, abstracts are not eligible for submission if the work has been published as a full paper in a peer-reviewed journal prior to the submission deadline of June 22, 2020.
15. In recognition of the importance of the training of internists to the future of academic medicine in Canada, the winners of the Research/QI oral session will be awarded a cash prize: 1st \$300; 2nd \$200; and 3rd \$100 the winners of the Research/QI poster session will be awarded: 1st \$150; 2nd \$100; and 3rd \$50.
16. Selected abstracts must be presented and any awards (if applicable) must be accepted in the year they are won and cannot be brought forward to future years.

[**Click here to submit your abstract**](#)

DEADLINE FOR SUBMISSIONS: JUNE 22, 2020 by 11:59PM Pacific Time

The abstract submission system will shut down on June 22, 2020 at midnight, Pacific Time.

NOTES

- Confirmation of submission receipts are system generated. If you do not receive your confirmation immediately, please check your junk folder. Contact the CSIM Office if you do not immediately receive a receipt of confirmation following submission. It is the applicant's responsibility to ensure the abstract was properly submitted by the deadline.
- Late or missing submissions will not be accepted; the CSIM assumes no responsibility for lost or unreceived abstracts due to any reason including technical issues.
- Failure to comply with the application process and the terms of reference and/or submitting incomplete applications may result in rejected applications.

Terms of reference subject to change.

At March 20, 2020