

CSIM EDUCATION AND RESEARCH FUND 2021 TERMS OF REFERENCE

The Canadian Society of Internal Medicine's Education and Research Fund has been established to support educational and research activities of CSIM Full Members and CSIM Resident Associates.

OBJECTIVES OF THE FUND

- Encourage CSIM Full Members and Resident Associates to advance training and careers in both community and university-based General Internal Medicine (GIM) to do an elective at another site to pursue a scholarly activity in medical education, clinical research project or QI project.
- Encourage CSIM Full Members and Resident Associates to enhance the development of GIM (community and university-based) as a specialty by facilitating scholarly activity, knowledge exchange and pursuit of new knowledge.

ELIGIBILITY

- Applicants must be CSIM Full Members (in good standing with dues paid) and must be licensed to practice in Canada.
- Applicants must be CSIM Resident Associates and be in a GIM or IM residency program in Canada.
- Applicants must not have [previously been a recipient](#) of the Education and Research Fund.
- Projects must meet the objectives of the fund as listed above.
- Projects are not eligible if they have been previously submitted by a different co-author.
- Only one application per project and per person will be accepted per year.
- Co-applicants are not accepted

FUNDING

Up to two grants of \$1,500 are available per year. The recipients will each receive funding of up to \$1,500 upon completion of their project and submission of the project report and receipts (or Social Insurance Number).

If the successful applicant has received funding for the project from another source, he or she should only receive an award amount commensurate with any portion of the budget not covered by the other source(s) of funding, up to \$1,500. Receipts are required.

ASSESSMENT OF APPLICATION

Applicants will be expected to submit a proposal of no more than three pages outlining the purpose, rationale and potential impact of the project on GIM and on society. An educational/research mentor should also be identified.

POSSIBLE AREAS FOR USE OF THESE FUNDS

- Surveys and information-gathering that will contribute to the [mission of the CSIM](#) and the development of both community and university-based GIM.
- Sponsoring education, research and other scholarly projects such as QI, or supporting scholarly rotations in GIM.
- Reimbursement of expenses to attend an educational meeting designed to improve skills in medical education as it relates to GIM.
- Cost of living expenses for residents completing a rotation at a site other than their home residency program.
- Projects such as program evaluation, competency-based assessment, innovative approaches to curriculum development and implementation, educational outcomes, and technology-enhanced medical education.
- Studies that will improve the quality of education or the quality of medical education research within GIM.*

Please note that projects which are not described in the examples above may still be eligible if they are aligned with the objectives and eligibility requirements of the fund.

**Medical education projects may be better suited to the CSIM Medical Education Award, [please click here](#).*

APPLICATION PROCESS AND DEADLINE FOR SUBMISSIONS

The application package must include the following, in separate PDF documents:

1. The applicant's current short curriculum vitae (up to 2 pages).
2. Project summary / abstract (up to 300 words).
3. Outline of the proposal/project (up to 3 pages).
4. One letter of support.

The successful applicant(s) will be invited to join the CSIM Education Committee and/or the CSIM Research/QI Committee. The recipient's name will be announced through the CSIM website, social media, CJGIM and/or e-newsletter, and at the CSIM Annual Meeting.

Applicants are encouraged to submit a full manuscript of their project to the [Canadian Journal of General Internal Medicine](#) (CJGIM), the official, open-access, peer-reviewed journal of the CSIM. Applicants are also encouraged to submit a post to [CSIM's blog](#) and tweet us about their project [@CSIMSCMI](#).

**Applications are to be submitted only by e-mail to info@csim.ca.
The deadline for submissions is October 29, 2020.**

NOTE: Please advise the CSIM office promptly if you do not receive a submission receipt within 72 hours of your submission. It is the applicant's responsibility to ensure the submission is received; late or missing submissions will not be accepted. Failure to comply with the application process and submitting incomplete applications may result in rejected applications.