

## **CSIM Medical Education Award 2019 Terms of Reference**

The CSIM Medical Education Award was established to support, promote, and recognize the IM/GIM medical education activities of CSIM members and associates.

### **ELIGIBILITY/CRITERIA**

- CSIM Full Members (in good standing) and CSIM Resident Associates are eligible to apply.
- Consideration will be given to the applicant's original work involving innovation, leadership and research in the field of medical education.
- The medical education project should be applicable to the practice of internal medicine and general internal medicine within Canada.
- Research or quality improvement projects are eligible if related to medical education.
- Preference will be given to completed projects, although "in-progress" submissions may be submitted.
- The CSIM recognizes all levels of medical education endeavors as important to the specialty of internal medicine and general internal medicine, including undergraduate, postgraduate, and continuing professional development.
- A project may only be submitted once by any one of the project authors. Co-applicants are not accepted.
- Clinical research projects falling outside of the scope of medical education may be eligible under the CSIM Education and Research Fund (please refer to [csim.ca/awards-abstracts](http://csim.ca/awards-abstracts)).

### **AWARD**

- The award will consist of a certificate and a monetary prize of \$500.
- The 2019 award will be presented during the [CSIM Annual Meeting](#) October 2-5, 2019 in Halifax, NS.
- The recipient will receive one complimentary registration to attend the 2019 CSIM Annual Meeting (no monetary value if the recipient does not attend the meeting; does not include courses with extra fees nor guest registration; travel and accommodation is not included).
- The recipient will be invited to join the CSIM Education Committee.

### **APPLICATION**

Please submit the following to [info@csim.ca](mailto:info@csim.ca).

- A letter from the applicant detailing their project: for example, objectives and goals, hypothesis, rationale, methods, timelines, evaluation, outcomes or demonstration of deliverable (up to 2 pages, single spaced).
- The cover email is to include the applicant's name, affiliations, and full contact information.

Applicants are encouraged to submit a full manuscript of their project to the [Canadian Journal of General Internal Medicine](#) (CJGIM), the official, open-access, peer-reviewed journal of the CSIM. Applicants are also encouraged to submit a post to [CSIM's blog](#) and tweet us about their project [@CSIMSCMI](#).

**The application package is to be sent via e-mail to [info@csim.ca](mailto:info@csim.ca).**

**DEADLINE FOR SUBMISSIONS: APRIL 17, 2019**

**NOTE:** Please advise the CSIM office promptly if you do not receive a Notice of Receipt of Submission within 72 hours of your submission. It is the applicant's responsibility to ensure the submission is received and late or missing submissions will not be accepted. Failure to comply with the application process and submitting incomplete applications may result in rejected applications.